

WORKING STUDENT – PROJECT MANAGEMENT (M/F/D)

ABOUT THIS POSITION:

As a Working Student – Project Management, you will play a key role in ensuring smooth project execution, enhancing operational efficiency, and supporting various administrative tasks. This position is perfect for anyone eager to learn from a certified Six Sigma Master Black Belt, dive into projects with diverse stakeholder groups within DISH and across other METRO entities, and contribute to our exciting and growing product: DISH Pay.

YOUR RESPONSIBILITIES

- To be successful, you will support with project planning including keeping track of project timelines and milestones as well as monitoring and updating task progress. Additionally, you will ensure proper documentation of processes, prepare Business As Usual operations and maintain structured filing of project information.
- Daily, you will plan and conduct meetings and share meeting summaries with relevant stakeholder. Further, you will prepare governance and management summaries.
- In this environment, you will support in administrative tasks as well as the creation of presentations, documents and the organisation of materials for promotion of DISH Pay.

YOUR PROFILE:

- Currently enrolled in studies related to Business Administration, Communication, Marketing, Psychology or similar.
- Initial work experience in a digital company.
- Very good skills in MS Office.
- Interest in project management.
- Fluent in English; German is beneficial.
- Experience with project management tools (Jira / Confluence) is beneficial.

WHY DISH:

GET THINGS DONE QUICKLY

Join our fast-paced environment where we push boundaries and actively challenge ourselves to digitize the HoReCa (Hotel, Restaurant, and Catering) world. By joining DISH, you'll directly contribute to our goal of becoming a data-driven company within the METRO Growth Plan.

OWNERSHIP

At DISH, you own your projects, regardless of your job level. We encourage you to stand up for your ideas, think outside the box, and always question the status quo. Your unique perspective can make all the difference!

FLEXWORK:

We know that life happens and we cater your needs to integrate work from where you work most productive– also up to 30 days working from abroad of Germany in specific countries.

INNOVATION & AGILE WORK

We understand the value of learning from mistakes and know that every setback is an opportunity for growth and improvement. In our agile working culture we learn from each other and embrace an entrepreneurial mindset.

DISHVERSITY

Join an international company with members from over 34 different cultures. Together, we celebrate diversity and respect our multinational backgrounds.

DISHPOWERMENT

Our commitment extends beyond business success - we want our employees to thrive! We've got loads of opportunities for skill-building and career development. Dive into Udemy courses or join our Brain Days. You're never alone—we've got your back! Whether it's your manager, your team, or colleagues from other departments, they're all here to empower you!

CUSTOMER CENTRICITY

Understanding our customer is essential. We are experts in the market and are passionate about creating digital solutions for our customers to truly live their passion. As part of #OneMETRO we run together and sCore together - wholesale to the max!

ON TOP BENEFITS:

- DISH Sports Club including on-campus Gym
- Corporate Benefits
- Access and employee discounts in METRO stores
- 12,50€ - 15€/h